



# **Voucher**<sup>TM</sup>

***Touchless Invoice Processing for QAD ERP  
(including a Case Study at Somero Enterprises)***

# ISS Group Introduction



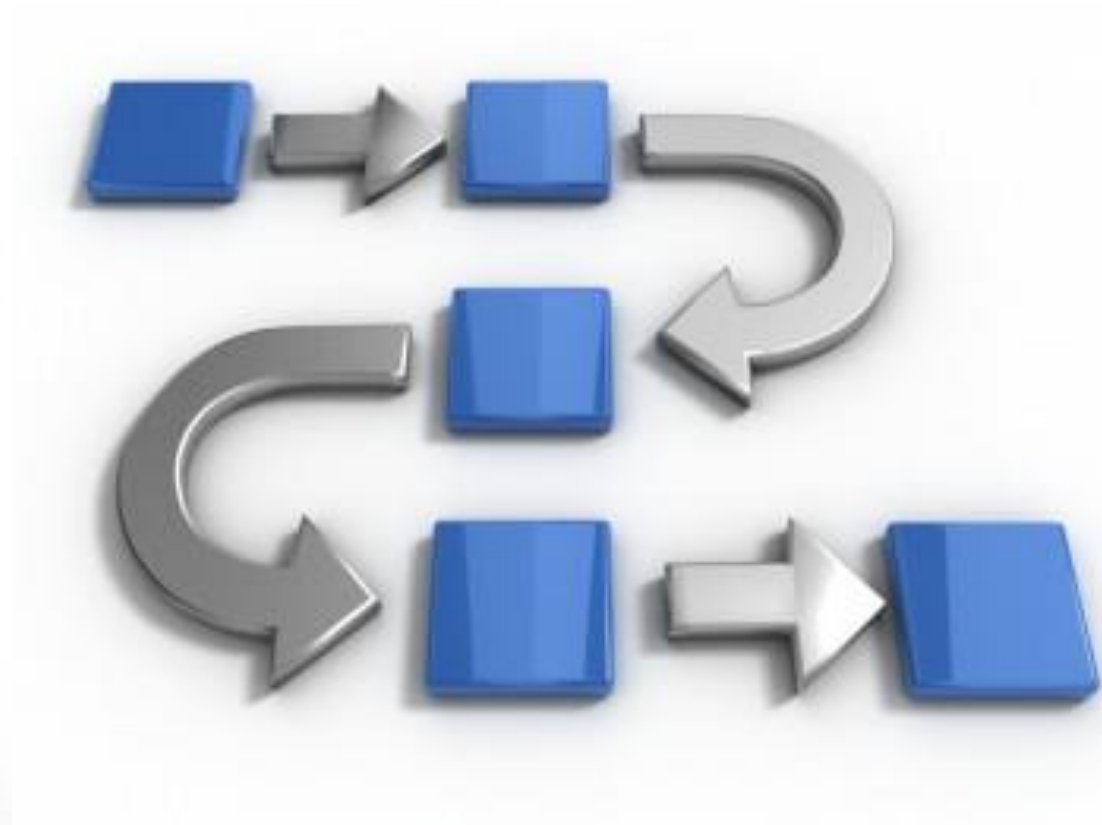
- ❑ Founded in 1986 ([www.ISSGroup.com](http://www.ISSGroup.com))
  - Founder and CEO, Andrew Weinstein
- ❑ 1986 – 2000 sold and implemented various ERP, CRM and eCommerce Solutions to Mid-size and Fortune 1000 Manufacturers
  - QAD Reseller 1995 – 2000
- ❑ 1995 – Today have provided add-value solutions/services to 300+ QAD User Organizations
- ❑ Provider of *Procure to Pay (P2P)* and *Business Process Improvement* Solutions exclusively to the QAD User Community

# ISS Group Solutions

- **iApprove™** - 'Data-Driven' Workflow/Approval Routing
- **iPurchase™** - Purchase Order Requisition Management/Approval
- **iVoucher™** - Supplier Invoice Reconciliation/Approval
- **iQuote™** - Sales Order Quotation Management/Approval

# Primary Objective of ISSG Solutions

To improve the flow and control of Business Processes that require one or more Approvals prior to performing an Action



**All Solutions integrate with QAD out of the box!**



# Promotions for 2020!

- ❑ **3 Free** months of iVoucher™ invoice processing for up to 1000 invoices/mth
- ❑ **Free** Health Check of current A/P Process
  - Cost/Invoice Calculation
  - Lost Payment Discount Analysis

**SPECIAL  
OFFER**



Sean Brown  
IT Manager



 **Voucher™**





# Somero Enterprises



Somero Enterprises®, Inc. is a leading manufacturer of technologically advanced concrete placing equipment and associated machinery.

Somero equipment has been used in the world's largest organizations including Costco, Wal-Mart, Home Depot, B&Q, Carrefour, IKEA, Mercedes-Benz, Coca-Cola, FedEx, the United States Postal Service, Lowe's, Toys 'R' Us, Tesla, and ProLogis.





# Current Environment



- ❑ QAD 2011 SE
- ❑ Avg. # of Invoices Processed/mth - 1845
- ❑ iVoucher™ Go-live – October 2016
- ❑ # of current A/P staff – 1 fulltime employee



# Objectives of A/P Automation

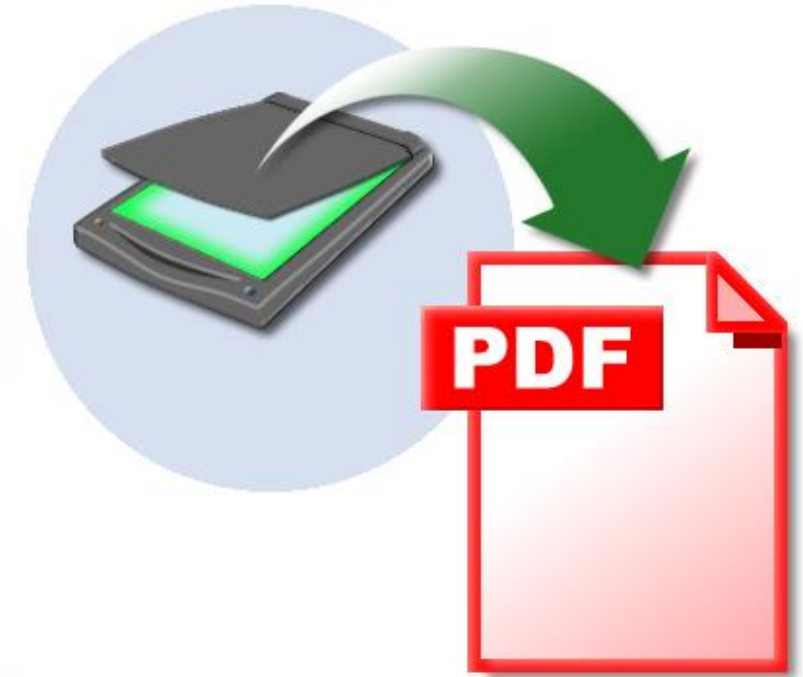


- ❑ Able to process large Invoices
- ❑ Reduce time to enter Invoices into QAD
- ❑ Turn A/P resources into business partners
  - Free-up resources to perform ad-value activities
- ❑ Reduce time to reconcile Invoices to PO/Receipts
- ❑ Improve on-time payments and take advantage of payment discounts
- ❑ Reduce/eliminate 'lost' Invoices



# Why iVoucher™?

- ❑ Outsource OCR Process
  - Improve scanning accuracy (tags)
- ❑ Able to process consignment Invoices
- ❑ PaaS deployment
- ❑ Configurable rules/Approval routing
- ❑ Cost effective
- ❑ Quick implementation
- ❑ Ease of use
- ❑ Reduction of paper!



# Touchless Results for 6552 Invoices\*



4063 (**62%**) PO Invoices posted into QAD with  
**no manual intervention**



\* Total PO Invoices processed for Q4,2019 + Q1,2020



# Benefits

- ❑ Significant improvement in A/P resource time savings
- ❑ Significant reduction in paper and paper costs
- ❑ Improved capture of payment discounts
- ❑ Reduction of lost invoices
- ❑ Improved Relationship w/Suppliers
- ❑ **Virtual Desktop**



# Virtual Desktop



Action	Task	Items
<a href="#">View</a>	AP Review	0
<a href="#">View</a>	Awaiting Confirmation	0
<a href="#">View</a>	Failed Import	0
<a href="#">View</a>	My Directed To Tasks	0
<a href="#">View</a>	Ready to Export	8
<a href="#">View</a>	Review Non PO Tasks	79
<a href="#">View</a>	Review PO Tasks	32
<a href="#">View</a>	Special Handling Tasks	0
<a href="#">View</a>	Special Handling Tasks - ALL	0
<a href="#">View</a>	Verification	0

# **iVoucher™: Supplier Invoice Reconciliation/Approval**

**iVoucher™** is a Cloud-based Supplier Invoice Reconciliation solution developed by **EASY ACCESS** and re-sold by ISSG.

- ☐ Multiple versions available (ie; iVoucher™ Lite)
- ☐ Creates QAD A/P Vouchers upon Invoice Approval
- ☐ OCR Invoice data capture and data validation service
- ☐ 2-way and 3-way electronic PO/receipt/invoice reconciliation
- ☐ **Line Item Pairing/Matching of PO based Invoices with POs/Receipts**
- ☐ G/L Coding of non-PO based Invoices
- ☐ Configurable Rules Based Approval Workflow
- ☐ Document storage of Invoice and related documents
- ☐ Payments Analytics



# Who is EASY ACCESS?

- ❑ Founded in 2010 ([www.easyaccessap.com](http://www.easyaccessap.com)), HQ – South Bend, Indiana
- ❑ CEO - Milind Agtey, CPA, MBA
  - 25 Years experience in operations and technology
  - MBA from University of Notre Dame
- ❑ Easy Access believes that processing of each account payable invoice should follow the TRM™ Maxim.



**20+ Million Processed Invoices**



# Key to AP Automation: TRM™

## Touchless

The ability to process PO invoices with no human intervention.

## Rapid

The Rapid correction & import of invoices into your ERP.

## Metrics

Use Metrics to better manage staff, processes, and costs by eliminating exceptions.

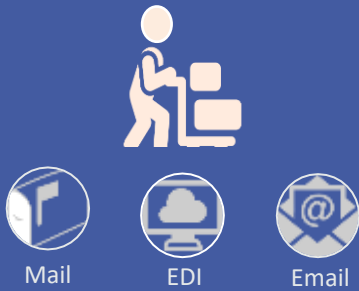
⇒ASY ACCESS

**ISS**  
GROUP®

# Data Capture Service | *How it works*

## #1 Receive Invoices

Vendors



ASY ACCESS

## #2 Scan Invoices

ASY ACCESS



## #3 Validate Scan



ASY ACCESS

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GROUP®

# OCR Capture | Validate Header & Footer

SERVICE STAR FREIGHTWAYS INC.		INVOICE			
1-185 Artesian Industrial Parkway Bradford, Ontario L3Z 3G4 GST # 128157187RT0001		Tel: 905-775-1755 800-655-0291 Fax: 905-775-1758			
TS TECH CANADA INC apadvantage.tst@pnc.com NEWMARKET, ON L3Y 3E3		INVOICE NUMBER <b>1139814</b>			
		INVOICE DATE <b>Jul 18, 2019</b>			
		ACCOUNT CODE CTSTEC			
ORDER NO.	R088736	P.O. NO.	QUOTE NO.	TERMS	NET 30 DAYS
PROBILL #	P119214				
SHIPPED	07/16/2019	P/U NO.		RECEIVED	07/18/2019
PICK UP	TRICON INDUSTRIES 4020 N.W 36 STREET LINCOLN, NE 68524			DELIVER	TS TECH CANADA INC 17855 LESLIE STREET NEWMARKET, ON L3Y 3E3
SHIPPER	Same as Pickup Location			CONSIGNEE	Same as Delivery Location
B.O.L. #'s	FREIGHT DESCRIPTION			FREIGHT QUANTITY\WEIGHT	
	SEAT PARTS (8 SKIDS STACKABLE)			10 feet, 11318 lbs	
Comments					

Adjust and approve - [The invoice is not complete.]

Buyer: 1 EasyAccess LLC  
Supplier: Service Star Freightways Inc  
Description:

VendorNumber: 00100495  
VendorName: Service Star Freightways Inc

InvoiceNotes1  
InvoiceNotes2  
InvoiceNumber: 1139814  
InvoiceDate: 20190718  
ApprovalCode  
RemitZip: 11318  
NetAmount: 1508.00  
Freight: 0.00  
TaxAmount: 0.00  
TotalAmount: 1508.00  
RejectNote

EASY ACCESS



# OCR Capture | Validate Line Item Details

Verify - INVOICES 5 - InvoiceSelection - [\\192.168.10.4\invoices\Import\_img\CUSTOMERS\EVERETT-PO\INBOUND\Ident\VTPO-8813-8.000]

File View Job Invoice Plug-ins Help

Remit To: OWENS & MINOR 92003375  
P.O. BOX 53523  
LOS ANGELES, CA 90074-3523

Shipped To: EVERETT CLINIC  
5625 48TH DR NE, UNIT A  
MARYSVILLE WA 98270

Billed To: THE EVERETT CLINIC/VMC TX-62  
ATTN ACCOUNTS PAYABLE  
3901 HOYT AVE  
EVERETT WA 98201

\*\*\*\*\* INVOICE \*\*\*\*\*  
OWENS & MINOR DISTRIBUTION, INC  
EIN 54-2049200

RECEIVED  
JUN 17 2013  
ACCOUNTING

Invoice No: 1676147  
Customer PO No: EDI060713L01  
Item Date: 06/10/13  
Order Date: 06/07/13  
Date Shipped: 06/10/13  
Customer: 92 - 003375-000  
O&M SO #: 15311-11  
Shipped Via: O & M ROUTE  
Telephone No: TEL 253-863-1855  
Representative: 9238  
Payment Terms: NET 30 .00

R/O	ORDER	SENT	PACKAGE	PRODUCT	ITEM DESCRIPTION	UNIT PRICE	EXTENSION	LNE
*	1		U BX	3583002841	EYE PAD CURITY OVAL 1-5/8X2-5/8	6.5600	6.56	2G
*	1		U BX	3583002841	EYE PAD CURITY OVAL 1-5/8X2-5/8	6.5600	6.56	2G
*	1		U PR	5566345SPG	PACK HOT COLD 4X10	6.5400	6.54	3G
*	2		U CA	131477711A	ENDOZIME SPONGE 100 PER CASE	137.0600	274.12	4G
*	2		U PR	131477711A	MEDC CRUTCHES ALUMINUM YOUTH	10.5900	21.18	5A

Page 1 2

	POLine	MaterialNumber	Description	QtyShipped	Uom	UnitPrice	ExtAmt
1		3583002841	EYE PAD CURITY OVAL 1-5/8X2-5/8	1	BX	6.5600	6.56
2		3583002841	EYE PAD CURITY OVAL 1-5/8X2-5/8	1	BX	6.5600	6.56
3		4509001570	PACK HOT COLD 4X10	1	PK	6.5400	6.54
4		5566345SPG	ENDOZIME SPONGE 100 PER CASE	2	CA	137.0600	274.12
5		131477711A	MEDC CRUTCHES ALUMINUM YOUTH	2	PR	10.5900	21.18
6		131477711A	MEDC CRUTCHES ALUMINUM YOUTH	2	PR	10.5900	21.18
7		131477711A	MEDC CRUTCHES ALUMINUM YOUTH	2	PR	10.5900	21.18
8		45090C1544	BENZOIN COMPOUND TINCTURE 0.6ML	1	BX	19.6300	19.63
9		4509081557	STERI-STRIP SKIN CLOSURE 1/2X4 TAN	1	BX	46.9900	46.99
10		45090R1547	STERI-STRIP SKIN CLOSURE 1/2X4	1	BX	47.4000	47.40
11		0158041165	GLOVE SURGEONS ULTRA TOUCH SZ 6.	1	BX	84.0900	84.09
12		0158041175	GLOVE SURGEONS ULTRA TOUCH SZ 7.	1	BX	84.0900	84.09

Buyer: 1 Easy Access Supplier number:  
Supplier: OWENS & MINOR Description:  
VendorNumber 4  
InvoiceNumber 1676147  
InvoiceDate 20130610  
PONumber EDI060713L01  
RemitZip 90074-3523  
NetAmount 1207.52  
TaxAmount 73.27  
Freight 0.00  
TotalAmount 1280.79

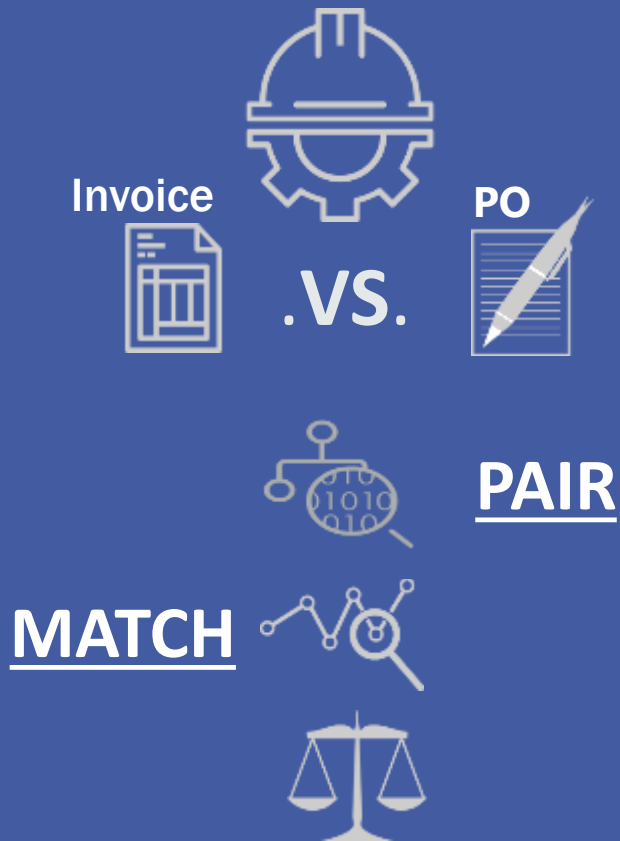
OK

LineItemTable

administrator Purchase order User remark Invoice: 8/9 Page 1

# Workflow | How it works

## PO BASED INVOICES



## NON-PO INVOICES



ROUTED FOR GL CODING

## WORKFLOW PORTAL



APPROVED VOUCHERS

EASY ACCESS

ISS  
GROUP®



# Pairing and Matching of PO based Invoices: *For Touchless Results*

- ❑ **Pairing** is the process of identifying which PO line is being billed by each invoice line
- ❑ **Matching** is the process of identifying whether the quantity and price on the two are identical
- ❑ The result is either a perfect *match* which would then mark the invoice as approved and create the Voucher in QAD for payment

or

- ❑ The invoice is placed on Hold and routed to the appropriate person within your organization for resolution



# Promotions for 2020!

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  - Cost/Invoice Calculation
  - Lost Payment Discount Analysis

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# More information on ISSG and our Solutions

Please visit our website at:

[www.ISSGroup.com](http://www.ISSGroup.com)

# Questions?

Contact Andy Weinstein at:

[aweinstein@issgroup.net](mailto:aweinstein@issgroup.net)

Thank you!